

Question: On pg. 7, "Accommodations," the section notes that the Consultant is expected to evaluate the need for accommodations and coordinate with City staff to provide when appropriate (e.g., language translation, ASL interpreters, childcare). Will the City ultimately provide the appropriate accommodations or is the Consultant expected to include these within their scope?

Answer: The City will ultimately provide the appropriate accommodations when warranted. The Consultant is only expected to identify the need for specific accommodations based on community feedback.

Question: On pg. 11, "Planning for Implementation" 1.a, requests "estimate order-of-magnitude costs of capital projects and budget implications of operational initiatives." Is this asking for actual (generalized) cost estimates or more of a \$ vs \$\$ vs \$\$\$ type estimate?

Answer: Either format would be appropriate, as long as the total cost estimate is clearly stated.

Question: On pg. 12, the last item listed under the proposed work schedule/deliverables is "City to submit to the State for final approval" after Consultant seeks approval of the Plan from the Planning Commission. Does this mean that any comments provided by the State will be addressed by City staff? Will the Consultant be involved in the adoption process/public hearing with the City Council or any revisions that stem from such?

Answer: Generally, the consultant would be expected to address any comments provided by the state and/or any revisions stemming from the adoption/public hearing process with the City Council.

Question: On pg. 16, under "Proposed Schedule," Item a.i.7 indicates the anticipated project start date as March 17, 2024. As the anticipated award of contract is not until April 16, 2024, can we assume that "March" was incorrectly identified and the start date should be April 17, 2024?

Answer: Yes, March was incorrectly identified, and the start date should be April 17, 2024.

Question: Are there any specific or unusual contract provisions that will need to be incorporated into the contract due to American Rescue Plan Act funding that would potentially alter a proposed scope or budget? For example, is there any specific ARPA reporting that the Consultant would have to develop that are not already identified in the "Sample Process Phases & Deliverables" beginning on pg. 8?

Answer: No. The City's on-staff ARPA Coordinator will prepare all necessary reporting relating to the American Rescue Plan Act funding. Please refer to the ARPA Contract Addendum document which will be incorporated as an attachment to the signed contract.

Question: Have all members of the Steering Committee been appointed? If not, would the Consultant work with City staff to identify potential members as part of the Community Engagement plan?

Answer: The Steering Committee members have not yet been appointed; however, City staff have developed a list of potential members and will work with the Consultant to finalize the list. City staff will be responsible for contacting potential Steering Committee members and ultimately finalizing the roster once prospects have confirmed their participation.