ORDINANCE 2023-03

FORMAL ADOPTION OF THE FISCAL 2023/2024 CORPORATE, WATER, SEWER, GARBAGE AND WATER SURCHARGE FUND OPERATING BUDGETS FOR THE CITY OF FROSTBURG

AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE CITY OF FROSTBURG, MARYLAND, ENTITLED "FORMAL ADOPTION OF THE FISCAL YEAR 2023/2024 CORPORATE, WATER, SEWER, GARBAGE AND WATER SURCHARGE FUND OPERATING BUDGETS FOR THE CITY OF FROSTBURG"

WHEREAS: Section 702 and 703 amended of the Frostburg City Charter provides for the adoption of a fiscal year budget beginning July 1, 2023 – June 30, 2024; and

WHEREAS: Said Charter mandates that the budget shall be adopted by the governing body in the form of an ordinance;

NOW, THEREFORE, in consideration of the foregoing, the Mayor and City Council of the City of Frostburg ordain and establish this ordinance as follows:

BE IT FURTHER RESOLVED that the following be set forth:

OPERATING BUDGETS: See Attachment

TAXES: See Attachment

WATER RATES: See Attachment

SEWAGE RATES: See Attachment

GARBAGE RATES: See Attachment

MISCELLANEOUS FEES: See Attachment

Introduction: April 20, 2023
Public Hearing: May 18, 2023
Adoption: May 18, 2023
Effective: June 7, 2023

ATTEST: MAYOR & CITY COUNCIL OF FROSTBURG

zabeth Stahlman City Administrator W. ROBERT FLANIGAN, Mayor

ACCOUNT DESCRIPTION	AMOUNT
01-000-4000 Taxes - Real Estate \$	2,736,000
01-000-4001 Personal Property Taxes	12,000
01-000-4002 Public Utility Taxes	190,000
01-000-4003 Corporation Taxes	140,000
01-000-4004 Prior Year Taxes	2,000
01-000-4005 Trailer Tax	1,600
01-000-4010 Interest on Taxes	50,000
01-000-4011 Tax Credits	(32,400)
01-000-4012 Tax Abatements	(3,000)
01-000-4013 Enterprise Zone Reimbursement	16,200
01-000-4020 Maryland Income Tax	640,000
01-000-4021 Admission Taxes	32,000
01-000-4022 Hotel Motel Tax	150,000
01-000-4023 Highway Use Tax	432,000
01-000-4024 Coal Tax	3,000
01-000-4025 Housing Authority	12,000
01-000-4027 Payment in Lieu of Taxes	3,900
01-000-4031 Liquor Licenses	9,000
01-000-4032 Traders Licenses	5,000
01-000-4040 Police Grants	40,000
01-000-4041 Parking Meters	18,000
01-000-4043 Police Protection Grant	135,000
01-000-4045 Fines & Forfeitures	15,000
01-000-4046 Meter Violations	1,000
01-000-4047 Frostburg State University MOU	200,000
01-000-4049 School Resource Reimbursement	30,000
01-000-4050 Permits, Planning	2,000
01-000-4051 Building Permits	2,000
01-000-4052 Rental Registration	74,000
01-000-4054 Construction Inspections	17,750
01-000-4055 Code Enforcement Citations	1,750
01-000-4056 Comm Dev Grant Revenue	50,000
01-000-4060 Swimming Pool	60,000
01-000-4062 Day Camp Registrations	18,000
01-000-4063 Recreation Activities	20,000
01-000-4200 Operating Transfer - Water Fund	107,100
01-000-4201 Operating Transfer - Sewer Fund	227,750
01-000-4202 Operating Transfer - Garbage Fund	17,500
01-000-4301 Rents	97,500
01-000-4302 HRD Appropriation	10,500
01-000-4303 Franchises	88,000
01-000-4304 Miscellaneous Revenue	3,000
01-000-4306 Project Reimbursement	1,781,700
01-000-4315 Proceeds from Fund Balance	247,200

ACCOUNT	DESCRIPTION	AMOUNT
01-000-4317	Special Revenue	1,723,000
01-000-4600	Interest Income	200,000
	Total Corporate Fund Revenue	\$ 9,587,050
	Corporate Fund Expenses	
	Executive	
01-100-5000	Salaries	\$ 22,200
01-100-5010	Social Security	1,700
01-100-5012	Workers Comp	175
01-100-5050	Legislative Contingencies	6,000
01-100-5104	Insurance - Public Officials	8,000
01-100-5110	Contributions	500,000
01-100-5150	Training	2,500
01-100-5160	Travel	4,000
01-100-5185	Professional Fees	6,000
	Total Executive	\$ 550,575
04 440 5000	Administrative	 466,000
01-110-5000	Salaries	\$ 166,000
01-110-5010	Social Security	12,800
01-110-5011	Pension	12,000
01-110-5012	Workers Comp	600
01-110-5013	Insurance - Health	30,000
01-110-5014	Insurance - Health Retiree	24,000
01-110-5015	Contribution - 457	1,900
01-110-5030	Employee Wellness	7,500
01-110-5050	Reserve For Contingencies	10,000
01-110-5100	Insurance - Auto	1,200
01-110-5102	Insurance - Gen Liab	150
01-110-5105	Insurance - Property	6,800
01-110-5106	Insurance - AD&D and Life	4,200
01-110-5111	Contributions - Tourism	118,000
01-110-5150	Training	2,000
01-110-5160	Travel	1,000
01-110-5185	Professional Fees	1,500
01-110-5191	Communications	10,000
01-110-5200	Advertising	6,000
01-110-5205	Legal	34,500
01-110-5207	Pension Administrative Fee	8,900
01-110-5210	Office Supplies	11,000
01-110-5220	Postage	15,000
01-110-5230	Computer Exp	18,000
01-110-5232	IT Licensing and Fees	22,000

01-110-5235 Digital Engagement 22,00 01-110-5301 Election 10,40 01-110-5391 PrincIpal and Interest on Debt Service 154,79 01-110-5420 Fleet Lease 8,80 01-110-5500 Building - Armory 12,00 01-110-5502 Building Maintenance 14,00 01-110-5550 Utilities - Building 16,00 01-110-5700 Bank Fees 3,20 01-110-5807 Capital Outlay 2,373,00	
01-110-5391 PrincIpal and Interest on Debt Service 154,75 01-110-5420 Fleet Lease 8,86 01-110-5500 Building - Armory 12,00 01-110-5502 Building Maintenance 14,00 01-110-5550 Utilities - Building 16,00 01-110-5700 Bank Fees 3,20 01-110-5807 Capital Outlay 2,373,00	00
01-110-5420 Fleet Lease 8,80 01-110-5500 Building - Armory 12,00 01-110-5502 Building Maintenance 14,00 01-110-5550 Utilities - Building 16,00 01-110-5700 Bank Fees 3,20 01-110-5807 Capital Outlay 2,373,00	00
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01-110-5700 Bank Fees 3,20 01-110-5807 Capital Outlay 2,373,00	00
01-110-5807 Capital Outlay 2,373,00	00
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Total Administrative \$ 3,139,20	00
Finance	
01-120-5000 Salaries \$ 80,00	00
01-120-5010 Social Security 6,10	
01-120-5011 Pension 7,30	
01-120-5012 Workers Comp 22	
01-120-5013 Insurance - Health 13,00	
	00
	50
01-120-5105 Insurance - Property 2,90	
01-120-5150 Training 1,00	
01-120-5185 Professional Fees 1,00	
01-120-5310 Auditing 75,00	
01-120-5311 Actuarial Study 4,00	
01-120-5313 Tax Collection 2,80	
01-120-5810 RETSA Obligation 4,40	
Total Finance \$ 198,3	_
Community Development	
01-130-5000 Salaries \$ 115,00	
01-130-5010 Social Security 8,80	
01-130-5011 Pension 11,00	00
01-130-5012 Workers Comp 32	<u>′</u> 5
01-130-5013 Insurance - Health 38,00	00
01-130-5015 Contribution - 457 80	00
01-130-5102 Insurance - Gen Liab 15	50
01-130-5105 Insurance - Property 3,80	00
01-130-5150 Training 50	00
01-130-5160 Travel 70	00
01-130-5185 Professional Fees 1,00	00
01-130-5320 Economic Development 8,00	00
01-130-5322 Planning 150,00	00
01-130-5323 Public Art 2,00	00
01-130-5820 Community Legacy Projects 50,00	00

ACCOUNT	DESCRIPTION	AMOUNT
01-130-5822	Special Projects	10,000
	Total Community Development	\$ 400,075
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	Code Enforcement	
01-140-5000	Salaries	\$ 58,000
01-140-5010	Social Security	4,500
01-140-5011	Pension	5,300
01-140-5012	Workers Comp	175
01-140-5013	Insurance - Health	8,800
01-140-5015	Contribution - 457	250
01-140-5102	Insurance - Gen Liab	150
01-140-5105	Insurance - Property	2,900
01-140-5150	Training	500
01-140-5160	Travel	500
01-140-5185	Professional Fees	400
01-140-5231	Software and Subscriptions	11,700
01-140-5330	Code Enforcement	5,000
01-140-5331	Construction Inspect	17,750
01-140-5332	Rental Inspection	35,000
	Total Code Enforcement	\$ 150,925
01 150 5000	Public Works Administration	 64.000
01-150-5000	Salaries	\$ 64,000
01-150-5010	Social Security	4,900
01-150-5011	Pension	5,900
01-150-5012	Workers Comp	1,500
01-150-5013	Insurance - Health	10,000
01-150-5015	Contribution - 457	400
01-150-5102	Insurance - Gen Liab	150
01-150-5105	Insurance - Property	1,900
01-150-5150	Training	5,400
01-150-5160	Travel	1,000
01-150-5185	Professional Fees	2,100
01-150-5187	Temporary Staffing	4,500
01-150-5193	One Call Concepts	2,000
01-150-5340	Engineering Equipment	3,000
01-150-5341	Mapping Supplies	7,500
01-150-5342	Public Works	 7,400
	Total Public Works Administration	\$ 121,650
	Total Admin and Executive Expense	\$ 4,560,800

ACCOUNT	DESCRIPTION	A	MOUNT
	Public Safety		
01-160-5000	Salaries	\$	1,018,000
01-160-5002	Salaries - Police Grants		40,000
01-160-5003	Court Time		13,000
01-160-5010	Social Security		82,000
01-160-5011	Pension		342,550
01-160-5012	Workers Comp		72,000
01-160-5013	Insurance - Health		245,000
01-160-5015	Contribution - 457		7,500
01-160-5100	Insurance - Auto		5,800
01-160-5102	Insurance - Gen Liab		925
01-160-5103	Insurance - Police Professional		13,500
01-160-5105	Insurance - Property		6,000
01-160-5150	Training		25,500
01-160-5170	Uniforms		15,000
01-160-5180	Safety Equipment		1,200
01-160-5181	Law Enforcement Equipment		18,500
01-160-5191	Communications		30,500
01-160-5206	C3I Clerical Support		6,000
01-160-5210	Office Supplies		5,000
01-160-5230	Computers		6,000
01-160-5350	FSU MOU		25,000
01-160-5380	Police Reform		17,000
01-160-5390	Miscellaneous Expense		4,000
01-160-5400	Gas, Oil, Grease		33,000
01-160-5401	Auto Expense		18,000
01-160-5420	Fleet Lease		48,000
01-160-5502	Jail and Office Maintenance		4,000
01-160-5550	Utilities - Public Safety		10,000
01-160-5700	Parking Meters		2,000
01-160-5705	Traffic Control		2,000
01-160-5851	Fire Dept Appropriation		259,375
	Total Public Safety	\$	2,376,350
	Public Works - Street		
01-170-5000	Salaries	\$	278,000
01-170-5010	Social Security		21,000
01-170-5011	Pension		26,000
01-170-5012	Workers Comp		20,000
01-170-5013	Insurance - Health		65,000
01-170-5015	Contribution - 457		750
01-170-5018	Unemployment		500
01-170-5100	Insurance - Auto		7,200
01-170-5102	Insurance - Gen Liab		575

ACCOUNT	DESCRIPTION	AMOUNT
01-170-5105	Insurance - Property	5,800
01-170-5150	Training	5,000
01-170-5170	Uniforms	8,000
01-170-5180	Safety Equipment	7,200
01-170-5191	Communications	6,000
01-170-5210	Office Supplies	1,000
01-170-5400	Gas, Oil, Grease	28,500
01-170-5420	Fleet Lease	42,000
01-170-5550	Utilities - Building	6,000
01-170-5711	Salt & Abrasives	150,000
01-170-5712	Sign Maintenance	8,000
01-170-5713	Street Equipment Maintenance	90,000
01-170-5714	Street Lighting	155,000
01-170-5715	Street Maintenance Repairs	100,000
01-170-5716	Street Shop Equipment	90,000
01-170-5717	Street Lighting Repairs	30,000
01-170-5800	Capital Outlay	405,000
01-170-5861	Street Paving	352,000
01-170-5865	Parking Lot Maintenance	3,000
	Total Public Works - Street	\$ 1,911,525
	Recreation	
01-180-5000	Salaries	\$ 266,000
01-180-5010	Social Security	21,000
01-180-5010	Pension	22,000
01-180-5012	Workers Comp	17,200
01-180-5013	Insurance - Health	58,000
01-180-5015	Contribution - 457	1,500
01-180-5100	Insurance - Auto	2,800
01-180-5102	Insurance - Gen Liab	500
01-180-5105	Insurance - Property	11,600
01-180-5150	Training	300
01-180-5160	Travel	750
01-180-5170	Uniforms	4,000
01-180-5180	Safety Equipment	500
01-180-5400	Gas, Oil, Grease	9,000
01-180-5420	Fleet Lease	6,000
01-180-5503	Armory Expense - Gym	8,500
01-180-5504	Community Center	10,500
01-180-5510	City Place	10,000
01-180-5310	Beautify The Burg Expense	2,000
01-180-5721	Rec Equipment Maintenance	5,000
01-180-5722	Rec League Appropriations	3,000
01-180-5722	Rec Park Maintenance Expense	72,000
01 100-3/23	nee i aik maintenance Expense	72,000

ACCOUNT	DESCRIPTION	AMOUNT
01-180-5724	Street Trees	7,500
01-180-5725	Trailhead Maintenance Expense	2,000
01-180-5726	Recreational Programs	9,000
01-180-5800	Capital Outlay	 29,000
	Total General Recreation	\$ 579,650
01-181-5000	Salaries	\$ 70,500
01-181-5010	Social Security	5,400
01-181-5012	Workers Comp	4,600
01-181-5018	Unemployment	500
01-181-5507	Pool Operating	 35,000
	Total Pool	\$ 116,000
01-182-5000	Salaries	\$ 22,500
01-182-5010	Social Security	1,725
01-182-5012	Workers Comp	1,500
01-182-5108	Unemployment	500
01-182-5507	Day Camp Operations	 500
	Total Day Camp	\$ 26,725
01-183-5000	Salaries	\$ 13,500
01-183-5010	Social Security	1,100
01-183-5012	Workers Comp	900
01-183-5108	Unemployment	 500
	Total Seasonal	\$ 16,000
	Total Recreation	\$ 738,375
	Total Corporate Fund Expenses	\$ 9,587,050
	Corporate Fund Net Income (Loss)	\$

ACCOUNT	DESCRIPTION	1	AMOUNT
	Water Fund Revenues		_
02-000-4000	Water Service Revenue	\$	1,615,000
02-000-4001	Interest Earned - Water		1,800
02-000-4317	Special Revenue		545,000
02-000-4402	Sale of Meters		5,000
02-000-4403	Tapping Fees		5,000
02-000-4404	Sundry Sales		20,000
02-000-4600	Interest Income		8,600
	Total Water Revenue	\$	2,200,400
	Water Fund Expenses		
	Water - Administration		
02-190-5000	Salaries	\$	68,000
02-190-5010	Social Security		5,100
02-190-5011	Pension		6,150
02-190-5012	Workers Comp		200
02-190-5013	Insurance - Health		13,200
02-190-5015	Contribution - 457		750
02-190-5313	Collection Expense		1,000
02-190-5370	FMHA Bond		750
02-190-5600	Corporate Overhead		107,100
	Total Water Administration	\$	202,250
	Water - Filtration		
02-192-5102	Insurance - Gen Liab	\$	1,200
02-192-5105	Insurance - Property		12,200
02-192-5106	Insurance - Boiler & Machinery		6,000
02-192-5521	Pumping System Expense		60,000
02-192-5522	Purification Plant Maintenance		275,000
02-192-5710	Filtration Contract Payment		652,000
	Total Water Filtration	\$	1,006,400
	Water - Supply		
02-194-5000	Salaries	\$	32,000
02-194-5010	Social Security		2,400
02-194-5011	Pension		2,900
02-194-5012	Workers Comp		2,225
02-194-5015	Contribution - 457		100
02-194-5506	Hydro Facility Expense		5,000
02-194-5550	Utilities - Water Supply		5,000
02-194-5730	Water Supply Expense		50,000
	Total Water Supply	\$	99,625
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ACCOUNT	DESCRIPTION	AMOUNT	
	Water - Distribution		
02-196-5000	Salaries	\$	247,000
02-196-5010	Social Security		18,750
02-196-5011	Pension		22,600
02-196-5012	Workers Comp		17,500
02-196-5013	Insurance - Health		60,400
02-196-5015	Contribution - 457		1,000
02-196-5100	Insurance - Auto		4,000
02-196-5102	Insurance - Gen Liab		1,200
02-196-5105	Insurance - Property		3,200
02-196-5150	Training		500
02-196-5170	Uniforms		4,000
02-196-5180	Safety Equipment		6,575
02-196-5191	Communications		9,200
02-196-5210	Office Supplies		1,000
02-196-5390	Miscellaneous Expense		3,100
02-196-5400	Gas, Oil, Grease		16,000
02-196-5420	Fleet Lease		32,000
02-196-5505	Crestview Pumping Station Expense		12,500
02-196-5550	Utilities - Water Distribution		3,600
02-196-5700	Distribution Expense		150,700
02-196-5701	Distribution Pipe Expense		10,000
02-196-5702	Equipment Maintenance		11,000
02-196-5703	Fire Hydrants Expense		5,000
02-196-5704	Transmission Mains Expense		51,300
02-196-5740	Meters Expense		80,000
02-196-5800	Capital Outlay		120,000
	Total Water Distribution	\$	892,125
	Total Water Fund Expenses	\$	2,200,400
	Total Water Fund Net Income (Loss)	\$	

ACCOUNT	DESCRIPTION		AMOUNT
	Sewer Fund Operating Revenues		
03-000-4000	Sewer Charges	\$	1,904,000
03-000-4001	Interest Earned - Sewer		3,000
03-000-4315	Proceeds from Fund Balance		34,025
03-000-4317	Special Revenue		150,000
03-000-4404	Sundry Sales		1,500
03-000-4503	Sewer Tap Fees		5,000
03-000-4600	Interest Income		18,000
	Total Sewer Operating Revenue	\$	2,115,525
	Sewer Operating Expenses		
	Sewer - Administration		
03-210-5000	Salaries	<u> </u>	68,000
03-210-5010	Social Security		5,100
03-210-5011	Pension		6,150
03-210-5012	Workers Comp		200
03-210-5013	Insurance - Health		13,200
03-210-5015	Contribution - 457		750
03-210-5313	Collection Expense		1,000
	Total Sewer Administration	\$	94,400
	Sewer - Operating		
03-211-5000	Salaries	\$	183,000
03-211-5010	Social Security		14,200
03-211-5011	Pension		20,000
03-211-5012	Workers Comp		13,000
03-211-5013	Insurance - Health		53,000
03-211-5015	Contribution - 457		1,700
03-211-5100	Insurance - Auto		1,400
03-211-5102	Insurance - Gen Liab		575
03-211-5105	Insurance - Property		7,500
03-211-5150	Training		1,000
03-211-5170	Uniforms		3,000
03-211-5180	Safety Equipment		1,000
03-211-5191	Communications		2,400
03-211-5400	Gas, Oil, Grease		10,000
03-211-5420	Fleet Lease		18,000
03-211-5520	Pumping Station Maintenance		6,000
03-211-5600	Corporate Overhead		227,750
03-211-5761	Sanitary Commission Charges		1,233,000
03-211-5762	Sanitary Comm-Transmission Projects		11,800
03-211-5763	Sewer Operating Expense		205,000

ACCOUNT	DESCRIPTION		AMOUNT
03-211-5764	Sewer Pumping Expense		6,000
	Total Sewer Operating	\$	2,019,325
	Total Sewer Operating Expenses	\$	2,113,725
	Sewer Operating Net Income (Loss)	\$	1,800
	CSO Revenue		
03-220-4520	CSO Surcharge Revenue	<u> </u>	405,000
03-220-4521	Interest Earned - CSO Surcharge		1,000
03-220-4530	Project Reimbursements		2,582,000
	Proceeds of Debt		900,000
	Total CSO Revenue	\$	3,888,000
	CSO Expenses		
03-220-5391	Interest Expense	<u></u> \$	3,450
03-220-5392	Debt Redemption	•	23,350
03-220-5800	Capital Outlay		3,863,000
	Total CSO Expense	\$	3,889,800
	CSO Net Income (Loss)	\$	(1,800)
	Sewer Fund Net Income (Loss)	\$	-
	Water Surcharge Fund Revenue		
04-000-4000	Water Tap Surcharge	\$	672,000
04-000-4001	Interest Earned - Surcharge		1,800
04-000-4317	Special Revenue		150,000
04-000-4600	Interest Income		8,000
	Total Water Surcharge Revenue	\$	831,800
	Water Surcharge Fund Expenses		
04-200-5313	Collection Expense	\$	1,000
04-200-5391	Interest Expense		61,750
04-200-5392	Debt Redemption		409,550
04-200-5802	Capital Repairs		150,000
	Total Water Surcharge Expense	\$	622,300
	Water Surcharge Net Income (Loss)	\$	209,500

ACCOUNT	DESCRIPTION	Д	MOUNT
	Garbage Fund Revenues		_
05-000-4000	Trash & Garbage Charges	\$	457,000
05-000-4001	Interest Earned - Garbage		1,400
05-000-4404	Sundry Sales		1,000
05-000-4600	Interest Income		2,300
	Total Garbage Revenue	\$	461,700
	Garbage Fund Expenses		
	Garbage Fund - Administration		
05-230-5000	Salaries	\$	68,000
05-230-5010	Social Security		5,100
05-230-5011	Pension		6,150
05-230-5012	Workers Comp		200
05-230-5013	Insurance - Health		13,200
05-230-5015	Contribution - 457		750
05-230-5313	Collection Expense		500
	Total Garbage Administration	\$	93,900
	Garbage Operating		
05-232-5000	Salaries	\$	99,000
05-232-5010	Social Security		7,500
05-232-5011	Pension		9,000
05-232-5012	Workers Comp		7,000
05-232-5013	Insurance - Health		25,000
05-232-5015	Contribution - 457		900
05-232-5100	Insurance - Auto		2,200
05-232-5102	Insurance - Gen Liab		400
05-232-5105	Insurance - Property		3,800
05-232-5170	Uniforms		3,000
05-232-5180	Safety Equipment		1,000
05-232-5210	Office Supplies		500
05-232-5400	Gas, Oil, Grease		14,000
05-232-5600	Corporate Overhead		17,500
05-232-5770	Ash Dumpster		7,000
05-232-5771	Bulk Cleanup Expense		10,000
05-232-5772	Landfill Charges		130,000
05-232-5773	Sanitation Operating Expense		30,000
	Total Garbage Operating	\$	367,800
	Total Garbage Expenses	\$	461,700
	Garbage Net Income (Loss)	\$	-

CITY OF FROSTBURG HOTEL/MOTEL TAX ALLOCATIONS - FY24 REFLECTED IN ACCOUNT 01-110-5111 (CONTRIBUTIONS - TOURISM)

ORGANIZATION	AMOUNT	
FrostburgFirst Operating	\$	35,000
Classy Chassis Car Club/Cruisin Main Street		1,500
FSU Cultural Event Series		6,000
Elk's Derby Day		2,500
House and Garden Club		2,800
Frostburg Dog Park		5,000
Children's Lit. Center/Storybook Holiday		3,000
Frostburg Museum		10,000
Allegany Arts Council		1,500
Arion Band (Charter Provision)		500
Palace Theater		5,000
FSU Appalachian Festival		2,000
Holiday Lamppost Committee		5,000
Mountain Maryland Trails		5,000
Allegany Museum/Thrasher Carriage Museum		5,000
Savage Mountain Punk Fest		1,500
FSU TV-3		1,499
FSU Center for Literary Arts		1,500
WMSR		20,000
FSU WFWM Radio 91.9 FM		1,500
Camp Hope		1,500
Total Allocated to Outside Organizations	\$	117,299