

CITY OF FROSTBURG
SCHEDULE OF MUNICIPAL FEES

REAL ESTATE TAXES: \$0.70 per \$100 of Assessed Value
The interest rate on real estate taxes is 1.5% per month after the due date.

TRAILER/MOBILE HOME TAXES: \$5.00 per lot per month on each occupied mobile home lot;
taxes are payable monthly by the landowner

PERSONAL PROPERTY TAXES: \$1.50 per \$100 of Assessed Value

Personal property taxes are assessed and billed monthly throughout the fiscal year by the City as assessment certifications are received from the State Department of Assessments and Taxation. The due date for personal property taxes is not less than 30 days after the billing date. The interest rate on personal property tax is 1.5% and is added monthly to any delinquent amount due.

WATER SHUT OFF PENALTY:\$48

AFTER HOURS WATER RECONNECTION FEE:\$80

SUPPLEMENTAL WATER METER READINGS.....\$10

REJECTED PAYMENT CHARGES (CHECK, ACH, CREDIT AND DEBIT CARD)

First Offense\$30
Second and Continuing Offense\$50

OTHER FEES

Administrative rebilling fee\$10 per billing
Interest..... 1½ % per month on unpaid balances

ELECTRONIC PAYMENT PROCESSING FEES (For payments processed in person at the Municipal Center at 37 Broadway and online tax payments and utility payments)

Credit Cards.....percentage of the total transaction as required per Vendor (not less than 2.95%)
E-Checks (Remitted via the City's website)..... Transaction fee is paid by the City

ELECTRONIC PAYMENT PROCESSING FEES (Permit and rental licensing online payments only)

Credit or debit card3.25% of the total transaction amount (\$2.00 minimum)

ELECTRONIC PAYMENT PROCESSING FEES (Debit or credit card payments through Square only)

Card presented in person and entered electronically3.75%
Card entered manually.....4.75%

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WATER RATES

| WATER CONSUMPTION | <u>IN CITY CUSTOMERS</u> |
|--|-------------------------------|
| 0 – 50,000 gallons per billing..... | \$6.21/1,000 gallons |
| 50,001 gallons per billing and over..... | \$11.88 /1,000 gallons |

Based on an evaluation of water consumption on an annual basis in February each year, in-city customers who typically consume an average of 1,000,000 gallons per month over a 12 month period are billed for water consumption as follows:

| | |
|---|------------------------------|
| 0 – 500,000 gallons per billing..... | \$6.21/1,000 gallons |
| 500,001 gallons per billing and over..... | \$11.88/1,000 gallons |

| WATER CONSUMPTION | <u>INDIVIDUAL CUSTOMER ACCOUNTS OUTSIDE CITY</u> |
|--|--|
| 0 – 50,000 gallons per billing..... | \$9.32/1,000 gallons |
| 50,001 gallons per billing and over..... | \$17.82/1,000 gallons |

| | <u>BULK DELIVERY TO ALLEGANY COUNTY</u> |
|----------------------------|---|
| All water consumption..... | \$3.97/1,000 gallons |

SEWER RATES

| Billed based on water consumption | <u>ALL CUSTOMERS</u> |
|--|------------------------------|
| 0 – 50,000 gallons per billing..... | \$11.80/1,000 gallons |
| 50,001 gallons per billing and over..... | \$15.25/1,000 gallons |

WATER SURCHARGE

| | |
|--------------------------------------|--------------|
| Surcharge per unit or equivalent | |
| In-City Frostburg customers | \$8.30/month |
| Out of City customers | \$8.30/month |
| County customers except Eckhart..... | \$8.30/month |
| County customers - Eckhart..... | \$2.96/month |

CSO (Combined Sewer Overflow) SURCHARGE

| | |
|--|--------------|
| Surcharge per unit or equivalent | \$7.00/month |
|--|--------------|

| | |
|---|---------------------|
| ServLine Residential Leak Insurance..... | \$1.70/month |
|---|---------------------|

Single family residential units are automatically enrolled in the program coverage unless the customer opts out of this service by contacting ServLine at 1-888-752-0339.

GARBAGE RATES

| | |
|---|------------------|
| Residential customers..... | \$18.00/month |
| In-City residential recycling credit (requires enrollment with Burgmeier's) | \$3.00 per month |

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Special Garbage Charges

A special garbage collection can be scheduled for a prepaid fee of \$75 per load.

An excess trash charge of \$75 will be assessed to the property owner for each load over the first pick-up truck sized load during bulk pick-up.

SALE OF BULK WATER – \$100 is due with the Application for Bulk Water. Upon approval by the Director of Public Works, water is billed at \$10 per 1,000 gallons and payable within 30 days. Written documentation of water usage must be provided by the approved user.

WATER CONNECTIONS

Fee applicable to in-city and out-of-city connections – credits applicable to in-city connections only

| Tap Size | Tap & Connection Fee | <i>less applicable connection credit</i> | New Connection Credit (new tap is made to line by City Water Dept.) | Residential Existing Tap Credit (issued if tap to be used is existing and approved by City Engineer (e.g. subdivisions)) | Commercial Existing Tap Credit (issued if tap to be used is existing and approved by City Engineer (e.g. new shopping center)) | Redevelopment Credit (issued when new tap is made to line for <u>existing or razed</u> structure for sprinkler system) |
|---|----------------------|--|---|--|--|--|
| 3/4" | \$1,500 | | - | \$1,000 | \$1,000 | \$600 |
| 1" | \$1,800 | | - | \$1,200 | \$1,200 | \$800 |
| 1 1/2" | \$3,000 | | - | \$2,000 | \$2,000 | \$1,500 |
| 2" | \$4,500 | | - | \$2,500 | \$2,500 | \$2,500 |
| 4" | \$6,000 | | - | n/a | \$3,000 | \$3,000 |
| 6" | \$9,000 | | - | n/a | \$4,500 | \$4,500 |
| 8" | \$12,000 | | - | n/a | \$6,000 | \$6,000 |
| Taps 10" and larger will be priced by City Engineer | | | | | | |

SEWER CONNECTIONS

| Use Type | Tap & Connection Fee | <i>less applicable connection credit</i> | New Connection Credit (new tap is made to line by City Street Dept.) | Existing Tap Credit (issued if tap is pre-existing (e.g. subdivisions)) | Redevelopment Credit (issued when new tap is made to line for <u>existing or razed</u> structure(s)) |
|--|----------------------|--|--|---|--|
| Single Family Residential (including townhouse & twin family where each unit is on a fee-simple lot) | \$2,000 | | \$ - | \$1,500 | \$500 |
| Two-family & Multi-family * | \$2,500 | | \$ - | \$2,000 | \$500 |
| Commercial * | \$3,000 | | \$ - | \$2,500 | \$500 |

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* Fee may be higher if actual costs incurred are greater

WATER METER FEES complete with 1 check valve and 1 coupling

| <i>Meter size</i> | <i>Meter + Registry</i> | <i>Additional Coupling</i> | <i>Additional Check Valve</i> |
|---|--|----------------------------|-------------------------------|
| Water meter bottom | \$25 | - | - |
| ≤ 3/4" | \$450 | \$25 | \$125 |
| 1" | \$900 | \$30 | \$225 |
| 1 1/2" | \$1,000 | \$85 | Supplier cost plus 10% |
| 2" | \$1,200 | \$110 | Supplier cost plus 10% |
| <i>Meters larger than 2" shall be priced by City Engineer</i> | | | |
| Water meter registry only | | \$225 | |
| Water meter excluding registry | <i>"Meter + Registry" fee above less \$225</i> | | |

EXTENDED SEWER & WATER TAPS: RESIDENTIAL/COMMERCIAL

Note: This extended sewer and water tap charge applies to new building and/or conversion building and shall be assessed at the time the building permit is issued.

Add \$0 for each additional unit over 1 \$0 each (water)

LAND USE AND BUILDING PERMIT FEES

Call City Hall for the number of inspections required as they vary by project. The inspection fee is based on use type.

Residential Permit Fees

Single Family \$75
Twin Dwelling/ Two-Family \$100
Renovation (Structural Changes) \$25

Single and Two-Family Sprinkler Rebate \$500

After the Use & Occupancy Permit has been issued by the City following the construction of a new single or two-family home with a sprinkler system (required by State Law), a rebate will be issued to the property owner.

Residential Inspection Fees

Inspections \$75 per inspection

Electric Service

100-200 amp \$100 per service
400 amp \$150 per service

Plan Review (non-refundable) \$100 per hour

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Commercial and Multi-Family Permit Fees

| | |
|---------------------------------------|-----------------------------------|
| Multi-Family Housing..... | \$50 per unit |
| Commercial..... | \$100 plus \$0.05 per square foot |
| Renovation (Structural Changes) | \$25 |

Commercial and Multi-Family Housing Inspection Fees

Multi-Family\$75 per inspection plus cost of electric service

Plan Review (non-refundable).....\$125 per hour

Commercial (retail, assembly, restaurant and similar spaces)

 First 5,000 square feet.....\$0.95 per square foot
 Additional square footage\$0.25 per square foot

Office Space\$0.50 per square foot

Hotel\$300 per room for first 20 rooms

 Additional rooms\$100 per room

Electric Service

 100-200 amp\$125 per service

 400 amp starting at \$175 per service

 600 amp\$375 per service

 800 amp\$675 per service

 1000 amp\$925 per service

 Transfer Switch - \$50 in addition to service cost

Commercial re-inspections are minimum of \$125 per trip.

Other occupancies, change of occupancy, and remodel prices are determined by the inspector.

Residential and Commercial Accessory Structures and Additions (sq. ft. based on total floor area)

| | |
|--------------------------------------|------|
| <300 square feet..... | \$10 |
| 300-899 square feet..... | \$40 |
| >900 square feet..... | \$75 |
| Fences/Swimming Pools..... | \$25 |
| Retaining walls >30" in height | \$25 |

Residential and Light Commercial Photovoltaic Inspection

| | |
|--|-------|
| First 5,000 KWA..... | \$175 |
| Price per additional KWA, up to 1 megawatt | \$25 |
| Battery | \$50 |
| Plan Review (residential installations) | \$80 |
| Plan Review (commercial installations) | \$125 |
| Car charger..... | \$50 |

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Energy/Telecom Structure (per new structure) \$50
Plan review, inspections, and/or grading permit may be required depending on project

Demolition Permit & Inspection Fees

| | |
|---|---------------------|
| Demolition..... | \$25 |
| Demolition of Structure damaged by fire or other natural disaster, or listed on the Code Enforcement Blighted Property List | \$0.00 |
| Inspections (typically 2)..... | \$75 per inspection |

Emergency or re-inspections if work is not ready for inspection \$100

Grading

If an Allegany Soil Conservation District review is required, ASCD will charge fees based on the official ASCD fee schedule, in addition to, or in lieu of, City of Frostburg fees.

| | |
|---------------------------|-------|
| Forest Harvest | \$25 |
| Minor/Standard Plan | \$25 |
| Major Plan..... | \$100 |
| Street Entrance..... | \$25 |
| Stormwater Facility | \$100 |

Sign Permits (See City Zoning Ordinance § 7 for Signs requiring a Permit)

Sign area is determined per the City Zoning Ordinance § 7

| | |
|--|----------------------------------|
| Replacement of lettering or light panel on existing sign structure | \$0 |
| Directional, instructional, or "wayfinding" sign | \$0 |
| Less than 25 square feet..... | \$30 |
| 25 to 60 square feet..... | \$45 |
| 61 to 180 square feet | \$75 |
| Greater than 180 square feet | \$150 |
| Electronic Messaging Centers (EMCs) | permit fee based on size + \$100 |

Other Permit Fees

| | |
|--|------|
| Open Cut Permit | \$25 |
| Zoning Certification | \$0 |
| Home Occupation Permit | \$25 |
| Residential Occupancy Permit | \$0 |
| Commercial Use and Occupancy Permit..... | \$25 |

Solicitor Permits

| | |
|---|-------|
| Door to Door (effective for one year from date of issuance) | \$25 |
| Short-Term Mobile/Temporary Business Unit..... | \$50 |
| Seasonal Mobile/Temporary Business Unit..... | \$75 |
| Long-Term Mobile/Temporary Business Unit | \$150 |
| One-Time Special Event | \$0 |

**CITY OF FROSTBURG
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Subdivision Review

| | |
|--|-------|
| Consultation Meeting | \$0 |
| Formal Application (water/sewer/public road available at site) | \$200 |
| Formal Application (review of off-site infrastructure extension included)..... | \$400 |

Board of Zoning Appeals

| | |
|----------------------------|-------|
| Special Exception | \$250 |
| Variance..... | \$250 |
| Administrative Error | \$150 |

Re-Zoning Request

| | |
|-------------------------------------|-------|
| Zoning Map Error or Map Change..... | \$100 |
|-------------------------------------|-------|

MISCELLANEOUS PERMIT FEES

| | |
|----------------------|------|
| Burning Permit | \$0 |
| Chicken License..... | \$30 |

POLICE DEPARTMENT

Parking Violations

| | |
|---|------|
| Handicap Only..... | \$50 |
| Fire Hydrant Violations | \$50 |
| All Others | \$30 |
| Second offense or continuing violations may be doubled. | |

Late Fee: A fee of \$5 is added when parking tickets are delinquent. Thirty days after delinquency, a ticket may be flagged with MVA and the original fine will be doubled.

Vehicles may be towed if they have accumulated three or more unpaid violations thirty (30) days after the issuance of first violation.

Parking Permits (City Place lot)

The permit fee is \$40 per month or \$400 for an annual permit which is purchased in advance.

Parking Permits (all other City parking lots)

The permit fee is \$20 per month or \$200 for an annual permit which is purchased in advance.

Copies

\$10.00

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RENTAL HOUSING LICENSING & INSPECTION

| | |
|---|------------------------|
| Initial Rental Licensing | |
| License per unit, prior to occupancy..... | \$40 |
| Rental License Renewal | |
| Annual License per unit, by February 1..... | \$40 |
| Annual License per unit, by March 1..... | \$50 |
| Annual License per unit, by April 1..... | \$100 |
| Annual License per unit, after April 1..... | \$100 + \$250 citation |

Rental units will forfeit any "*grandfathering*" if not licensed and fees paid by June 1st.

Rental Housing Annual License Fee includes one primary rental housing inspection to occur once every three (3) years by City licensed Rental Housing Inspector, and one reinspection (if required).

Second and Subsequent Re-inspection Fee (if required); to be paid to the City.....\$25

DOCUMENTS

| | |
|-------------------------------|-----------------|
| Zoning Ordinance | \$8.00 |
| Subdivision Regulations..... | \$5.00 |
| Rental Housing Code..... | \$5.00 |
| Rental Unit Verification..... | \$5.00 |
| Comprehensive Plan..... | \$5.00 |
| Personnel Policy | \$6.00 |
| Miscellaneous copies..... | \$0.10 per page |

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**CITY OF FROSTBURG
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RECREATION FEES

| | City Resident | Non-City Resident | |
|-----------------------------|-------------------------|--------------------------|--------------------------|
| Community Center | \$300/day \$ 40/hour | \$350/day \$ 50/hour | (\$150 Security Deposit) |
| Preston Amphitheater | \$300/day \$ 40/hour | \$350/day \$ 50/hour | (\$250 Security Deposit) |
| City Place | | | |
| Hall | \$300/day \$ 40/hour | \$350/day \$ 50/hour | (\$150 Security Deposit) |
| Meeting Room | \$150/day \$ 25/hour | \$175/day \$ 35/hour | |
| Pavilion Rentals | | | |
| 8:00 am – 2:00 pm | \$ 40/6 hours | \$ 50/6 hours | |
| 2:00 pm – 8:00 pm | \$ 40/6 hours | \$ 50/6 hours | |
| Full Day | \$ 75/day | \$ 90/day | |

Additional charges may apply for damages and police response as set forth in the rental agreement.

| | | | |
|---|--------------------------------|--------------------------------|--------------------------|
| Armory Gym Rental | \$ 35/hour/month \$ 15/hour | \$ 50/hour/month \$ 20/hour | |
| | \$ 55/hour/month \$ 25/hour | | |
| Armory Special Event | \$ 40/hour | \$ 50/hour | (\$150 Security Deposit) |
| Field & Court Rentals | \$ 100/day \$ 25/hour | \$ 130/day \$ 35/hour | |
| Rec Facility Key Deposit | \$40/key | \$40/key | |
| Special Event Fee (all buildings; events ending after 11:00pm) | | | \$50 per hour |
| League Participation Fee (non-City residents) | | | \$5 per person |

RECREATION FEES – DAY CAMP

| | |
|--------------------------------|-----------------|
| Daily Rate..... | \$22 per child |
| Weekly Rate (5 day weeks)..... | \$105 per child |
| Weekly Rate (3 day weeks)..... | \$66 per child |

**CITY OF FROSTBURG
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RECREATION FEES – SWIMMING POOL

Daily Pool Admissions

Adults - \$6.00

Children (age 5 – 17) - \$5.00

Children (age 4 and under) – Free with a paying adult

Group Rate (15 or more ages 5 & up) - \$1.00 off each admission

| Pool Passes | | City Resident | Non-City Resident |
|------------------------|----------|----------------------|--------------------------|
| Individual Season Pass | 1 Pass | \$ 60.00 | \$ 70.00 |
| | 2 Passes | \$115.00 | \$135.00 |
| | 3 Passes | \$165.00 | \$195.00 |
| | 4 Passes | \$210.00 | \$250.00 |
| | 5 Passes | \$250.00 | \$300.00 |
| | 6 Passes | \$285.00 | \$345.00 |

Individual Season Passes can only be purchased in increments of 6 or less.

| | | | |
|---------------------|----------------|-----------------|------------------|
| 15 Swim Punch Pass: | 1 for \$60.00 | 15 admissions ~ | \$4.00/admission |
| | 2 for \$110.00 | 30 admissions ~ | \$3.67/admission |
| | 3 for \$150.00 | 45 admissions ~ | \$3.33/admission |
| | 4 for \$180.00 | 60 admissions ~ | \$3.00/admission |

***If purchasing 4 or more punch passes, each additional 15 swim punch pass is \$45.00 if purchased on the same day. Punch passes are valid for individual or group entry for up to 15 admissions per pass.**

RESOLUTION 2025-55

A RESOLUTION OF THE CITY OF FROSTBURG, A MUNICIPAL CORPORATION OF THE STATE OF MARYLAND, APPROVING CHANGES IN RENTAL FACILITY SCHEDULING BLOCKS AND FEES.

WHEREAS, the City of Frostburg manages multiple indoor and outdoor parks, pavilions, and facilities available for use by the public; and,

WHEREAS, the City will launch a new online Parks and Recreation Management System in the Spring to increase efficiency and ease of the rental process for residents; and,

WHEREAS, the implementation of the new system will allow for online reservations, payments, reservation wait lists, detailed audit trails, reporting, and integration with the City of Frostburg's current financial system; and,

WHEREAS, the implementation of the new system will allow for increased use of facilities by the community.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and City Council of Frostburg, Maryland hereby approve the block scheduling for pavilions and the adjustment in fees for pavilions, athletic fields, and courts as outlined in the attached proposed fee schedule.

ADOPTED, this 18th Day of November, 2025.

Frostburg Mayor and Council

BY 
Todd J. Logsdon, Mayor

Attest:



Patrick O'Brien, City Administrator

| Facility | Current Rates | Proposed Resident Rate | Proposed Non-Resident Rate | Security Deposit |
|----------------------------------|--|-------------------------------|-----------------------------------|-------------------------|
| City Place | No Change | \$40/hr - \$300/day | \$50/hr - \$350/day | \$150 |
| Community Center | No Change | \$40/hr - \$300/day | \$50/hr - \$350/day | \$150 |
| Armory | No Change | \$15/hr | \$20/hr | \$75 |
| Armory | No Change | \$35/hr/week/month | \$50/hr/week/month | \$75 |
| Pavilions - 8am - 2pm | N/A | \$40 (6hrs) | \$50 (6hrs) | N/A |
| Pavilions - 2pm - 8pm | N/A | \$40 (6hrs) | \$50 (6hrs) | N/A |
| Pavilions - Full Day | \$50 City Res - \$65 Non City Res | \$75 (12hrs) | \$90 (12hrs) | N/A |
| Athletic Fields | Res \$25/hr - \$75/day Non-Res \$35/hr - \$90/day | \$25/hr - \$100/day | \$35/hr - \$130/day | N/A |
| Basketball Courts x 2 | Same as Athletic Fields | \$25/hr - \$100/day | \$35/hr - \$130/day | N/A |
| Pickleball Courts x 4 | Same as Athletic Fields | \$25/hr - \$100/day | \$35/hr - \$130/day | N/A |
| Volleyball Courts | Same as Athletic Fields | \$25/hr - \$100/day | \$35/hr - \$130/day | N/A |
| Hoffman Park Amphitheater | No Change | \$300/day | \$350/day | \$250 |
| Frostburg Pool (Private Parties) | No Change | Variable | Variable | N/A |