

**JULY 1, 2025**

**CITY OF FROSTBURG  
SCHEDULE OF MUNICIPAL FEES**

**REAL ESTATE TAXES:** \$0.70 per \$100 of Assessed Value  
The interest rate on real estate taxes is 1.5% per month after the due date.

**TRAILER/MOBILE HOME TAXES:** \$5.00 per lot per month on each occupied mobile home lot;  
taxes are payable monthly by the landowner

**PERSONAL PROPERTY TAXES:** \$1.50 per \$100 of Assessed Value

Personal property taxes are assessed and billed monthly throughout the fiscal year by the City as assessment certifications are received from the State Department of Assessments and Taxation. The due date for personal property taxes is not less than 30 days after the billing date. The interest rate on personal property tax is 1.5% and is added monthly to any delinquent amount due.

**WATER SHUT OFF PENALTY:** .....\$48

**AFTER HOURS WATER RECONNECTION FEE:** .....\$80

**SUPPLEMENTAL WATER METER READINGS**.....\$10

**REJECTED PAYMENT CHARGES (CHECK, ACH, CREDIT AND DEBIT CARD)**

First Offense .....\$30

Second and Continuing Offense .....\$50

**OTHER FEES**

Administrative rebilling fee .....\$10 per billing

Interest..... 1½ % per month on unpaid balances

**ELECTRONIC PAYMENT PROCESSING FEES (For payments processed in person at the Municipal Center at 37 Broadway and online tax payments and utility payments)**

Credit Cards..... percentage of the total transaction as required per Vendor (not less than 2.95%)

E-Checks (Remitted via the City's website)..... Transaction fee is paid by the City

**ELECTRONIC PAYMENT PROCESSING FEES (Permit and rental licensing online payments only)**

Credit or debit card .....3.25% of the total transaction amount (\$2.00 minimum)

**ELECTRONIC PAYMENT PROCESSING FEES (Debit or credit card payments through Square only)**

Card presented in person and entered electronically .....3.75%

Card entered manually .....4.75%

**JULY 1, 2025**

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SCHEDULE OF MUNICIPAL FEES**

**WATER RATES**

<b>WATER CONSUMPTION</b>	<b><u>IN CITY CUSTOMERS</u></b>
0 – 50,000 gallons per billing.....	<b>\$6.21/1,000 gallons</b>
50,001 gallons per billing and over.....	<b>\$11.88 /1,000 gallons</b>

Based on an evaluation of water consumption on an annual basis in February each year, in-city customers who typically consume an average of 1,000,000 gallons per month over a 12 month period are billed for water consumption as follows:

0 – 500,000 gallons per billing.....	<b>\$6.21/1,000 gallons</b>
500,001 gallons per billing and over.....	<b>\$11.88/1,000 gallons</b>

<b>WATER CONSUMPTION</b>	<b><u>INDIVIDUAL CUSTOMER ACCOUNTS OUTSIDE CITY</u></b>
0 – 50,000 gallons per billing.....	<b>\$9.32/1,000 gallons</b>
50,001 gallons per billing and over.....	<b>\$17.82/1,000 gallons</b>

	<b><u>BULK DELIVERY TO ALLEGANY COUNTY</u></b>
All water consumption.....	<b>\$3.97/1,000 gallons</b>

**SEWER RATES**

<b>Billed based on water consumption</b>	<b><u>ALL CUSTOMERS</u></b>
0 – 50,000 gallons per billing.....	<b>\$11.80/1,000 gallons</b>
50,001 gallons per billing and over.....	<b>\$15.25/1,000 gallons</b>

**WATER SURCHARGE**

<b>Surcharge per unit or equivalent</b>	
In-City Frostburg customers .....	<b>\$8.30/month</b>
Out of City customers .....	<b>\$8.30/month</b>
County customers except Eckhart.....	<b>\$8.30/month</b>
County customers - Eckhart.....	<b>\$2.96/month</b>

**CSO (Combined Sewer Overflow) SURCHARGE**

Surcharge per unit or equivalent .....	<b>\$7.00/month</b>
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<b>ServLine Residential Leak Insurance.....</b>	<b>\$1.70/month</b>
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Single family residential units are automatically enrolled in the program coverage unless the customer opts out of this service by contacting ServLine at 1-800-XXXX.

**GARBAGE RATES**

Residential customers.....	<b>\$18.00/month</b>
In-City residential recycling credit (requires enrollment with Burgmeier's) .....	<b>\$3.00 per month</b>

# CITY OF FROSTBURG SCHEDULE OF MUNICIPAL FEES

## Special Garbage Charges

A special garbage collection can be scheduled for a prepaid fee of \$75 per load.

An excess trash charge of \$75 will be assessed to the property owner for each load over the first pick-up truck sized load during bulk pick-up.

**SALE OF BULK WATER** – \$100 is due with the Application for Bulk Water. Upon approval by the Director of Public Works, water is billed at \$10 per 1,000 gallons and payable within 30 days. Written documentation of water usage must be provided by the approved user.

## WATER CONNECTIONS

Fee applicable to in-city and out-of-city connections – credits applicable to in-city connections only

Tap & Connection Fee		less applicable connection credit	New Connection Credit (new tap is made to line by City Water Dept.)	Residential Existing Tap Credit (issued if tap to be used is existing and approved by City Engineer (e.g. subdivisions))	Commercial Existing Tap Credit (issued if tap to be used is existing and approved by City Engineer (e.g. new shopping center))	Redevelopment Credit (issued when new tap is made to line for <u>existing or razed</u> structure for sprinkler system)
3/4"	\$1,500		-	\$1,000	\$1,000	\$600
1"	\$1,800		-	\$1,200	\$1,200	\$800
1 1/2"	\$3,000		-	\$2,000	\$2,000	\$1,500
2"	\$4,500		-	\$2,500	\$2,500	\$2,500
4"	\$6,000		-	n/a	\$3,000	\$3,000
6"	\$9,000		-	n/a	\$4,500	\$4,500
8"	\$12,000		-	n/a	\$6,000	\$6,000
Taps 10" and larger will be priced by City Engineer						

## SEWER CONNECTIONS

Use Type	Tap & Connection Fee	less applicable connection credit	New Connection Credit (new tap is made to line by City Street Dept.)	Existing Tap Credit (issued if tap is pre-existing (e.g. subdivisions))	Redevelopment Credit (issued when new tap is made to line for <u>existing or razed</u> structure(s))
Single Family Residential (including townhouse & twin family where each unit is on a fee-simple lot)	\$2,000		\$ -	\$1,500	\$500
Two-family & Multi-family *	\$2,500		\$ -	\$2,000	\$500
Commercial *	\$3,000		\$ -	\$2,500	\$500

\* Fee may be higher if actual costs incurred are greater

JULY 1, 2025

**CITY OF FROSTBURG  
SCHEDULE OF MUNICIPAL FEES**

**WATER METER FEES complete with 1 check valve and 1 coupling**

<i>Meter size</i>	<i>Meter + Registry</i>	<i>Additional Coupling</i>	<i>Additional Check Valve</i>
Water meter bottom	\$25	-	-
≤ 3/4"	\$450	\$25	\$125
1"	\$900	\$30	\$225
1 1/2"	\$1,000	\$85	Supplier cost plus 10%
2"	\$1,200	\$110	Supplier cost plus 10%
<i>Meters larger than 2" shall be priced by City Engineer</i>			
Water meter registry only	\$225		
Water meter excluding registry	"Meter + Registry" fee above less \$225		

**EXTENDED SEWER & WATER TAPS: RESIDENTIAL/COMMERCIAL**

Note: This extended sewer and water tap charge applies to new building and/or conversion building and shall be assessed at the time the building permit is issued.

Add \$0 for each additional unit over 1 ..... \$0 each (water)

**LAND USE AND BUILDING PERMIT FEES**

*Call City Hall for the number of inspections required as they vary by project. The inspection fee is based on use type.*

Residential Permit Fees

Single Family ..... \$75  
Twin Dwelling/ Two-Family..... \$100  
Renovation (Structural Changes) ..... \$25

Single and Two-Family Sprinkler Rebate ..... \$500

After the Use & Occupancy Permit has been issued by the City following the construction of a new single or two-family home with a sprinkler system (required by State Law), a rebate will be issued to the property owner.

Residential Inspection Fees

Inspections ..... \$75 per inspection

**Electric Service**

100-200 amp ..... \$100 per service  
400 amp ..... \$150 per service

Plan Review (non-refundable)..... \$100 per hour

JULY 1, 2025

**CITY OF FROSTBURG  
SCHEDULE OF MUNICIPAL FEES**

Commercial and Multi-Family Permit Fees

Multi-Family Housing.....	\$50 per unit
Commercial.....	\$100 plus \$0.05 per square foot
Renovation (Structural Changes) .....	\$25

Commercial and Multi-Family Housing Inspection Fees

Multi-Family .....	\$75 per inspection plus cost of electric service
Plan Review (non-refundable).....	\$125 per hour
Commercial (retail, assembly, restaurant and similar spaces)	
First 5,000 square feet.....	\$0.95 per square foot
Additional square footage .....	\$0.25 per square foot
Office Space .....	\$0.50 per square foot
Hotel .....	\$300 per room for first 20 rooms
Additional rooms .....	\$100 per room

Electric Service

100-200 amp .....	\$125 per service
400 amp .....	starting at \$175 per service
600 amp .....	\$375 per service
800 amp .....	\$675 per service
1000 amp .....	\$925 per service
Transfer Switch - \$50 in addition to service cost	

Commercial re-inspections are minimum of \$125 per trip.

Other occupancies, change of occupancy, and remodel prices are determined by the inspector.

Residential and Commercial Accessory Structures and Additions (sq. ft. based on total floor area)

<300 square feet.....	\$10
300-899 square feet.....	\$40
>900 square feet.....	\$75
Fences/Swimming Pools.....	\$25
Retaining walls >30" in height .....	\$25

Residential and Light Commercial Photovoltaic Inspection

First 5,000 KWA.....	\$175
Price per additional KWA, up to 1 megawatt .....	\$25
Battery .....	\$50
Plan Review (residential installations) .....	\$80
Plan Review (commercial installations) .....	\$125
Car charger.....	\$50

**JULY 1, 2025**

**CITY OF FROSTBURG  
SCHEDULE OF MUNICIPAL FEES**

Energy/Telecom Structure (per new structure) ..... \$50  
*Plan review, inspections, and/or grading permit may be required depending on project*

Demolition Permit & Inspection Fees

Demolition ..... \$25  
Demolition of Structure damaged by fire or other natural disaster, or listed on the  
Code Enforcement Blighted Property List ..... \$0.00  
Inspections (typically 2) ..... \$75 per inspection

**Emergency or re-inspections if work is not ready for inspection ..... \$100**

Grading

*If an Allegany Soil Conservation District review is required, ASCD will charge fees based on the official ASCD fee schedule, in addition to, or in lieu of, City of Frostburg fees.*

Forest Harvest ..... \$25  
Minor/Standard Plan ..... \$25  
Major Plan ..... \$100  
Street Entrance ..... \$25  
Stormwater Facility ..... \$100

Sign Permits (See City Zoning Ordinance § 7 for Signs requiring a Permit)

*Sign area is determined per the City Zoning Ordinance § 7*  
Replacement of lettering or light panel on existing sign structure ..... \$0  
Directional, instructional, or "wayfinding" sign ..... \$0  
Less than 25 square feet ..... \$30  
25 to 60 square feet ..... \$45  
61 to 180 square feet ..... \$75  
Greater than 180 square feet ..... \$150  
Electronic Messaging Centers (EMCs) ..... permit fee based on size + \$100

Other Permit Fees

Open Cut Permit ..... \$25  
Zoning Certification ..... \$0  
Home Occupation Permit ..... \$25  
Residential Occupancy Permit ..... \$0  
Commercial Use and Occupancy Permit ..... \$25

Solicitor Permits

Door to Door (effective for one year from date of issuance) ..... \$25  
Short-Term Mobile/Temporary Business Unit ..... \$50  
Seasonal Mobile/Temporary Business Unit ..... \$75  
Long-Term Mobile/Temporary Business Unit ..... \$150  
One-Time Special Event ..... \$0

**JULY 1, 2025**

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SCHEDULE OF MUNICIPAL FEES**

Subdivision Review

Consultation Meeting .....	\$0
Formal Application (water/sewer/public road available at site) .....	\$200
Formal Application (review of off-site infrastructure extension included).....	\$400

Board of Zoning Appeals

Special Exception .....	\$250
Variance.....	\$250
Administrative Error .....	\$150

Re-Zoning Request

Zoning Map Error or Map Change.....	\$100
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**MISCELLANEOUS PERMIT FEES**

Burning Permit .....	\$0
Chicken License.....	\$30

**POLICE DEPARTMENT**

**Parking Violations**

Handicap Only .....	\$50
Fire Hydrant Violations .....	\$50
All Others .....	\$30
Second offense or continuing violations may be doubled.	

Late Fee: A fee of \$5 is added when parking tickets are delinquent. Thirty days after delinquency, a ticket may be flagged with MVA and the original fine will be doubled.

Vehicles may be towed if they have accumulated three or more unpaid violations thirty (30) days after the issuance of first violation.

**Parking Permits (City Place lot)**

The permit fee is \$40 per month or \$400 for an annual permit which is purchased in advance.

**Parking Permits (all other City parking lots)**

The permit fee is \$20 per month or \$200 for an annual permit which is purchased in advance.

Copies .....	\$10.00
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**CITY OF FROSTBURG  
SCHEDULE OF MUNICIPAL FEES**

**RENTAL HOUSING LICENSING & INSPECTION**

Initial Rental Licensing  
License per unit, prior to occupancy.....\$40

Rental License Renewal  
Annual License per unit, by February 1.....\$40  
Annual License per unit, by March 1.....\$50  
Annual License per unit, by April 1.....\$100  
Annual License per unit, after April 1.....\$100 + \$250 citation

Rental units will forfeit any "*grandfathering*" if not licensed and fees paid by June 1<sup>st</sup>.

Rental Housing Annual License Fee includes one primary rental housing inspection to occur once every three (3) years by City licensed Rental Housing Inspector, and one reinspection (if required).

Second and Subsequent Re-inspection Fee (if required); to be paid to the City.....\$25

**DOCUMENTS**

Zoning Ordinance .....	\$8.00
Subdivision Regulations.....	\$5.00
Rental Housing Code.....	\$5.00
Rental Unit Verification.....	\$5.00
Comprehensive Plan.....	\$5.00
Personnel Policy .....	\$6.00
Miscellaneous copies.....	\$0.10 per page

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**JULY 1, 2025**

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SCHEDULE OF MUNICIPAL FEES**

**RECREATION FEES**

	<b>City Resident</b>	<b>Non-City Resident</b>	
<b>Community Center</b>	\$300/day \$ 40/hour	\$350/day \$ 50/hour	(\$150 Security Deposit)
<b>Preston Amphitheater</b>	\$300/day \$ 40/hour	\$350/day \$ 50/hour	(\$250 Security Deposit)
<b>City Place</b>			
Hall	\$300/day \$ 40/hour	\$350/day \$ 50/hour	(\$150 Security Deposit)
Meeting Room	\$150/day \$ 25/hour	\$175/day \$ 35/hour	
<b>Pavilion Rentals</b>	\$ 50/day	\$ 65/day	

Additional charges may apply for damages and police response as set forth in the rental agreement.

<b>Armory Gym Rental</b>	\$ 35/hour/month \$ 15/hour	\$ 50/hour/month \$ 20/hour	
	\$ 55/hour/month \$ 25/hour		
Armory Special Event	\$ 40/hour	\$ 50/hour	(\$150 Security Deposit)
<b>Field Rental</b>	\$ 75/day \$ 25/hour	\$ 90/day \$ 35/hour	
<b>Rec Facility Key Deposit</b>	\$40/key	\$40/key	
<b>Special Event Fee (all buildings; events ending after 11:00pm).....</b>			
			\$50 per hour
<b>League Participation Fee (non-City residents) .....</b>			
			\$5 per person

**RECREATION FEES – DAY CAMP**

Daily Rate.....	\$22 per child
Weekly Rate (5 day weeks).....	\$105 per child
Weekly Rate (3 day weeks).....	\$66 per child

JULY 1, 2025

CITY OF FROSTBURG  
SCHEDULE OF MUNICIPAL FEES

RECREATION FEES – SWIMMING POOL

Daily Pool Admissions

Adults - \$6.00

Children (age 5 – 17) - \$5.00

Children (age 4 and under) – Free with a paying adult

Group Rate (15 or more ages 5 & up) - \$1.00 off each admission

Pool Passes		City Resident	Non-City Resident
Individual Season Pass	1 Pass	\$ 60.00	\$ 70.00
	2 Passes	\$115.00	\$135.00
	3 Passes	\$165.00	\$195.00
	4 Passes	\$210.00	\$250.00
	5 Passes	\$250.00	\$300.00
	6 Passes	\$285.00	\$345.00

Individual Season Passes can only be purchased in increments of 6 or less.

15 Swim Punch Pass:	1 for \$60.00	15 admissions ~	\$4.00/admission
	2 for \$110.00	30 admissions ~	\$3.67/admission
	3 for \$150.00	45 admissions ~	\$3.33/admission
	4 for \$180.00	60 admissions ~	\$3.00/admission

\*If purchasing 4 or more punch passes, each additional 15 swim punch pass is \$45.00 if purchased on the same day. **Punch passes are valid for individual or group entry for up to 15 admissions per pass.**

ATTEST:   
Lydia Claar, Acting Deputy City Administrator

  
Todd J. Logsdon, Mayor