#### **ORDINANCE 2022-04**

# FORMAL ADOPTION OF THE FISCAL 2022/2023 CORPORATE, WATER, SEWER, GARBAGE AND WATER SURCHARGE FUND OPERATING BUDGETS FOR THE CITY OF FROSTBURG

AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE CITY OF FROSTBURG, MARYLAND, ENTITLED "FORMAL ADOPTION OF THE FISCAL YEAR 2021/2022 CORPORATE, WATER, SEWER, GARBAGE AND WATER SURCHARGE FUND OPERATING BUDGETS FOR THE CITY OF FROSTBURG"

WHEREAS: Section 702 and 703 amended of the Frostburg City Charter provides for the adoption of a fiscal year budget beginning July 1, 2022 – June 30, 2023; and

WHEREAS: Said Charter mandates that the budget shall be adopted by the governing body in the form of an ordinance;

NOW, THEREFORE, in consideration of the foregoing, the Mayor and City Council of the City of Frostburg ordain and establish this ordinance as follows:

BE IT FURTHER RESOLVED that the following be set forth:

**OPERATING BUDGETS:** See Attachment

TAXES: See Attachment

WATER RATES: See Attachment

SEWAGE RATES: See Attachment

GARBAGE RATES: See Attachment

MISCELLANEOUS FEES: See Attachment

Introduction: April 14, 2022 Public Hearing: May 19, 2022

Adoption: May 19, 2022 Effective: June 8, 2022

ATTEST: MAYOR & CITY COUNCIL OF FROSTBURG

izabeth Stahlman, City Administrator W. ROBERT FLANIGAN, Mayor

ACCOUNT	DESCRIPTION		22/23 BUDGET
01-000-4000	Taxes - Real Estate	\$	2,557,000
01-000-4001	Personal Property Taxes		12,000
01-000-4002	Public Utility Taxes		190,000
01-000-4003	Corporation Taxes		130,000
01-000-4004	Prior Year Taxes		2,000
01-000-4005	Trailer Tax		1,600
01-000-4010	Interest on Taxes		50,000
01-000-4011	Tax Credits		(2,000)
01-000-4012	Tax Abatements		(3,000)
01-000-4013	Enterprise Zone Reimbursement		1,000
01-000-4020	Maryland Income Tax		575,000
01-000-4021	Admission Taxes		20,000
01-000-4022	Hotel Motel Tax		130,000
01-000-4023	Highway Use Tax		343,700
01-000-4024	Coal Tax		2,500
01-000-4025	Housing Authority		12,000
01-000-4027	Payment in Lieu of Taxes		3,900
01-000-4031	Liquor Licenses		10,000
01-000-4032	Traders Licenses		10,000
01-000-4040	Police Grants		40,200
01-000-4041	Parking Meters		18,000
01-000-4043	Police Protection Grant		135,000
01-000-4045	Fines & Forfeitures		15,000
01-000-4046	Meter Violations		2,000
01-000-4047	Frostburg State University MOU		200,000
01-000-4049	School Resource Reimbursement		30,000
01-000-4050	Permits, Planning		2,500
01-000-4051	Building Permits	/	2,500
01-000-4052	Rental Registration		74,000
01-000-4054	Construction Inspections		15,000
01-000-4055	Code Enforcement Citations		1,750
01-000-4056	Comm Dev Grant Revenue		50,000
01-000-4060	Swimming Pool		50,000
01-000-4062	Day Camp Registrations		12,000
01-000-4063	Recreation Activities		15,000
01-000-4200	Operating Transfer - Water Fund		137,650
01-000-4201	Operating Transfer - Sewer Fund		224,750
01-000-4202	Operating Transfer - Garbage Fund		16,850
01-000-4301	Rents		97,500
01-000-4302	HRD Appropriation		10,350
01-000-4303	Franchises		88,000
01-000-4304	Miscellaneous Revenue		1,000
01-000-4306	Project Reimbursement		1,350,000

ACCOUNT	DESCRIPTION		22/23 BUDGET
01-000-4315	Proceeds from Fund Balance		99,860
01-000-4317	Special Revenue		826,000
01-000-4600	Interest Income		15,000
	Total Corporate Fund Revenue	\$	7,575,610
	Corporate Fund Expenses		
	Executive		22.200
01-100-5000	Salaries	\$	22,200
01-100-5010	Social Security		1,700
01-100-5012	Workers Comp		175
01-100-5050	Legislative Contingencies		5,000
01-100-5104	Insurance - Public Officials		10,000
01-100-5150	Training		2,500
01-100-5160	Travel		3,500
01-100-5185	Professional Fees	i	5,000
	Total Executive	\$	50,075
	Administrative		
01-110-5000	Salaries	\$	188,500
01-110-5010	Social Security		14,375
01-110-5011	Pension		13,800
01-110-5012	Workers Comp		575
01-110-5013	Insurance - Health		41,800
01-110-5014	Insurance - Health Retiree		22,200
New Acct	Contribution - 457		1,875
01-110-5050	Reserve For Contingencies		2,000
New Acct	Employee Wellness		7,500
01-110-5100	Insurance - Auto		600
01-110-5102	Insurance - Gen Liab		150
01-110-5105	Insurance - Property		8,000
01-110-5106	Insurance - AD&D and Life		4,200
01-110-5111	Contributions - Tourism		95,000
01-110-5150	Training		1,500
01-110-5160	Travel		500
01-110-5185	Professional Fees		1,600
01-110-5191	Communications		13,320
01-110-5192	City Code Hosting		3,000
01-110-5200	Advertising		6,000
01-110-5205	Legal		34,500
01-110-5207	Pension Administrative Fee		8,000
01-110-5210	Office Supplies		11,000
01-110-5220	Postage		14,000

ACCOUNT	DESCRIPTION		22/23 BUDGET
01-110-5230	Computer Exp		17,500
01-110-5232	IT Licensing and Fees		25,000
01-110-5235	Digital Engagement		5,000
01-110-5300	Board Expense		11,000
01-110-5391	Principal and Interest on Debt Service		154,900
01-110-5500	Building - Armory		12,000
01-110-5502	Building Maintenance		10,100
01-110-5550	Utilities - Building		16,000
01-110-5807	Capital Outlay		1,500,000
	Total Administrative	\$\$	2,245,495
	Finance		
01-120-5000	Salaries	\$	68,700
01-120-5010	Social Security		5,225
01-120-5011	Pension		6,300
01-120-5012	Workers Comp		200
01-120-5013	Insurance - Health		15,500
New Acct	Contribution - 457		675
01-120-5102	Insurance - Gen Liab		1 <b>2</b> 5
01-120-5105	Insurance - Property		2,900
01-120-5150	Training		1,000
01-120-5185	Professional Fees		700
01-120-5310	Auditing		52,000
01-120-5311	Actuarial Study		4,000
01-120-5313	Tax Collection		2,800
01-120-5810	RETSA Obligation		750
	Total Finance	\$	160,875
	Community Development		
01-130-5000	Salaries	\$	59,200
01-130-5010	Social Security		4,500
01-130-5011	Pension		5,400
01-130-5012	Workers Comp		175
01-130-5013	Insurance - Health		7,900
New Acct	Contribution - 457		575
01-130-5102	Insurance - Gen Liab		150
01-130-5105	Insurance - Property		4,950
01-130-5150	Training		500
01-130-5160	Travel		700
01-130-5185	Professional Fees		850
01-130-5320	Economic Development		8,000
01-130-5322	Planning		150,000
01-130-5323	Public Art		2,000

ACCOUNT	DESCRIPTION	22/23 BUDGET
01-130-5820	Community Legacy Projects	50,000
01-130-5822	Special Projects	4,000
	Total Community Development	\$ 298,900
	Code Enforcement	
01-140-5000	Salaries	\$ 75,100
01-140-5010	Social Security	5,700
01-140-5011	Pension	6,875
01-140-5012	Workers Comp	225
01-140-5013	Insurance - Health	23,200
New Acct	Contribution - 457	750
01-140-5102	Insurance - Gen Liab	150
01-140-5105	Insurance - Property	3,200
01-140-5150	Training	2,400
01-140-5160	Travel	600
01-140-5185	Professional Fees	300
01-140-5231	Software and Subscriptions	11,700
01-140-5330	Code Enforcement	5,000
01-140-5331	Construction Inspect	14,000
01-140-5332	Rental Inspection	28,550
	Total Code Enforcement	\$ 177,750
	Public Works Administration	
01-150-5000	Salaries	\$ 53,400
01-150-5010	Social Security	4,050
01-150-5011	Pension	4,900
01-150-5012	Workers Comp	175
01-150-5013	Insurance - Health	9,600
New Acct	Contribution - 457	525
01-150-5102	Insurance - Gen Liab	150
01-150-5105	Insurance - Property	2,200
01-150-5150	Training	1,500
01-150-5160	Travel	1,000
01-150-5185	Professional Fees	2,100
01-150-5193	One Call Concepts	1,000
01-150-5340	Engineering Equipment	3,000
01-150-5341	Mapping Supplies	7,500
01-150-5342	Public Works	7,400
	Total Public Works Administration	\$ 98,500
	Total Admin and Executive Expense	\$ 3,031,595

ACCOUNT	DESCRIPTION		22/23 BUDGET
	Public Safety		
01-160-5000	Salaries	\$	998,200
01-160-5002	Salaries - Police Grants	•	25,000
01-160-5003	Court Time		13,000
01-160-5010	Social Security		79,200
01-160-5011	Pension		95,250
01-160-5012	Workers Comp		142,000
01-160-5013	Insurance - Health		234,300
New Acct	Contribution - 457		44,000
01-160-5100	Insurance - Auto		5,500
01-160-5102	Insurance - Gen Liab		900
01-160-5103	Insurance - Police Professional		12,000
01-160-5105	Insurance - Property		6,000
01-160-5150	Training		25,500
01-160-5170	Uniforms		15,000
01-160-5180	Safety Equipment		1,200
01-160-5181	Law Enforcement Equipment		18,500
01-160-5191	Communications		30,160
01-160-5206	C3I Clerical Support		6,000
01-160-5210	Office Supplies		5,000
01-160-5350	FSU MOU		25,000
01-160-5390	Miscellaneous Expense		4,000
New Acct	Police Reform		11,200
01-160-5400	Gas, Oil, Grease		33,000
01-160-5401	Auto Expense		18,000
01-160-5420	Fleet Lease		22,000
01-160-5502	Jail and Office Maintenance		4,000
01-160-5500	Utilities - Public Safety		10,000
01-160-5700	Parking Meters		2,000
01-160-5705	Traffic Control		2,000
01-160-5851	Fire Dept Appropriation		236,980
	Total Public Safety	\$	2,124,890
	Public Works - Street		
01-170-5000	Salaries	\$	243,300
01-170-5010	Social Security		18,600
01-170-5011	Pension		21,300
01-170-5012	Workers Comp		16,800
01-170-5013	Insurance - Health		71,000
New Acct	Contribution - 457		2,200
01-170-5018	Unemployment		1,000
01-170-5100	Insurance - Auto		7,200

ACCOUNT	DESCRIPTION	22/23 BUDGET
01-170-5102	Insurance - Gen Liab	625
01-170-5105	Insurance - Property	5,600
01-170-5150	Training	5,000
01-170-5170	Uniforms	8,000
01-170-5180	Safety Equipment	7,200
01-170-5191	Communications	6,000
01-170-5210	Office Supplies	1,000
01-170-5400	Gas, Oil, Grease	28,500
01-170-5420	Fleet Lease	42,000
01-170-5550	Utilities - Building	6,000
01-170-5711	Salt & Abrasives	150,000
01-170-5712	Sign Maintenance	8,000
01-170-5713	Street Equipment Maintenance	90,000
01-170-5714	Street Lighting	155,000
01-170-5715	Street Maintenance Repairs	105,625
01-170-5716	Street Shop Equipment	90,000
New Acct	Street Lighting Repairs	30,000
01-170-5800	Capital Outlay	60,000
01-170-5861	Street Paving	600,000
01-170-5865	Parking Lot Maintenance	15,000
	Total Public Works - Street	\$ 1,794,950
	Recreation	
01-180-5000	Salaries	\$ 205,750
01-180-5010	Social Security	15,750
01-180-5011	Pension	13,400
01-180-5012	Workers Comp	14,225
01-180-5013	Insurance - Health	55,300
New Acct	Contribution - 457	2,000
01-180-5100	Insurance - Auto	2,500
01-180-5102	Insurance - Gen Liab	450
01-180-5105	Insurance - Property	11,000
01-180-5150	Training	300
01-180-5160	Travel	750
01-180-5170	Uniforms	4,000
01-180-5181	Safety Equipment	500
01-180-5400	Gas, Oil, Grease	7,000
New Acct	Fleet Lease	11,000
01-180-5503	Armory Expense - Gym	10,000
01-180-5504	Community Center	12,000
New Acct	City Place	9,500
01-180-5720	Beautify The Burg Expense	2,000
01-180-5721	Rec Equipment Maintenance	5,000

ACCOUNT	DESCRIPTION		22/23 BUDGET
01-180-5722	Rec League Appropriations		3,000
01-180-5723	Rec Park Maintenance Expense		68,000
01-180-5724	Street Trees		7,500
01-180-5725	Trailhead Maintenance Expense		2,000
01-180-5726	Recreational Programs		9,000
	Total General Recreation	\$	471,925
01-181-5000	Salaries	\$	66,000
01-181-5010	Social Security		5,050
01-181-5012	Workers Comp		4,600
01-181-5108	Unemployment		500
01-181-5507	Pool Operating		35,000
	Total Pool	\$	111,150
01-182-5000	Salaries	\$	21,300
01-182-5010	Social Security		1,650
01-182-5012	Workers Comp		1,500
01-182-5108	Unemployment		500
01-182-5507	Day Camp Operations		500
	Total Day Camp	\$	25,450
01-183-5000	Salaries	\$	13,200
01-183-5010	Social Security		1,025
01-183-5012	Workers Comp		925
01-183-5108	Unemployment	V	500
	Total Seasonal	\$	15,650
	Total Recreation	\$\$	624,175
	Total Corporate Fund Expenses	\$	7,575,610
	Corporate Fund Net Income (Loss)	\$	•

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ACCOUNT	DESCRIPTION Water Fund Revenues		BODGET
02-000-4000	Water Fund Revenue	\$	1,420,000
02-000-4000	Interest Earned - Water	Ÿ	1,500
02-000-4001	Proceeds from Fund Balance		92,475
02-000-4313	Special Revenue		750,000
02-000-4317	Sale of Meters		6,000
02-000-4403			7,000
	Tapping Fees		20,000
02-000-4404	Sundry Sales Total Water Revenue	\$	2,296,975
	Total water kevenue	-	2,230,373
	Water Fund Expenses		
	Water - Administration		
02-190-5000	Salaries	\$	57,500
02-190-5010	Social Security		4,350
02-190-5011	Pension		5,250
02-190-5012	Workers Comp		175
02-190-5013	Insurance - Health		12,450
New Acct	Contribution - 457		575
New Acct	Collection Expense		2,500
02-190-5370	FMHA Bond		750
02-190-5600	Corporate Overhead		137,650
	Total Water Administration	\$	221,200
	Water - Filtration		
02-192-5102	Insurance - Gen Liab	\$	1,100
02-192-5105	Insurance - Property	·	11,500
02-192-5106	Insurance - Boiler & Machinery		4,900
02-192-5521	Pumping System Expense		60,000
02-192-5522	Purification Plant Maintenance		190,000
02-192-5710	Filtration Contract Payment		564,000
	Total Water Filtration	\$	831,500
	Water - Supply		
02-194-5000	Salaries	<del></del> \$	27,700
02-194-5010	Social Security	Ψ	2,100
02-194-5010	Pension		2,500
02-194-5012	Workers Comp		1,900
New Acct	Contribution - 457		275
02-194-5506	Hydro Facility Expense		5,000
02-194-5550	Utilities - Water Supply		5,000
02-194-5330	Water Supply Expense		50,000
02-134-3730	Total Water Supply	\$	94,475
	Total Water Supply		J-7,7/J

ACCOUNT	DESCRIPTION	22/23 BUDGET
	Water - Distribution	
02-196-5000	Salaries	\$ 212,400
02-196-5010	Social Security	16,250
02-196-5011	Pension	19,550
02-196-5012	Workers Comp	14,700
02-196-5013	Insurance - Health	55,700
New Acct	Contribution - 457	2,050
02-196-5100	Insurance - Auto	3,600
02-196-5102	Insurance - Gen Liab	1,300
02-196-5105	Insurance - Property	3,300
02-196-5150	Training	500
02-196-5170	Uniforms	4,000
02-196-5180	Safety Equipment	4,100
02-196-5191	Communications	9,200
02-196-5210	Office Supplies	500
02-196-5390	Miscellaneous Expense	28,550
02-196-5400	Gas, Oil, Grease	8,000
02-196-5420	Fleet Lease	24,000
02-196-5505	Crestview Pumping Station Expense	12,500
02-196-5550	Utilities - Water Distribution	2,600
02-196-5700	Distribution Expense	90,000
02-196-5701	Distribution Pipe Expense	5,000
02-196-5702	Equipment Maintenance	5,000
02-196-5703	Fire Hydrants Expense	15,000
02-196-5704	Transmission Mains Expense	12,000
02-196-5740	Meters Expense	190,000
02-196-5800	Capital Outlay	410,000
	Total Water Distribution	\$ 1,149,800
	Total Water Fund Expenses	\$ 2,296,975
	Total Water Fund Net Income (Loss)	\$ 

ACCOUNT	DESCRIPTION	22/23 BUDGET
	Sewer Fund Operating Revenues	
03-000-4000	Sewer Charges	\$ 1,925,000
03-000-4001	Interest Earned - Sewer	2,700
03-000-4317	Special Revenue	654,000
03-000-4404	Sundry Sales	1,500
03-000-4503	Sewer Tap Fees	7,500
03-000-4530	Project Reimbursements	71,000
	Total Sewer Operating Revenue	\$ 2,661,700
	Sewer Operating Expenses	
	Sewer - Administration	
03-210-5000	Salaries	\$ 57,500
03-210-5010	Social Security	4,350
03-210-5011	Pension	5,250
03-210-5012	Workers Comp	175
03-210-5013	Insurance - Health	12,450
New Acct	Contribution - 457	575
New Acct	Collection Expense	2,500
	Total Sewer Administration	\$ 82,800
	Sewer - Operating	
03-211-5000	Salaries	\$ 151,200
03-211-5010	Social Security	11,550
03-211-5011	Pension	17,175
03-211-5012	Workers Comp	10,500
03-211-5013	Insurance - Health	59,000
New Acct	Contribution - 457	1,800
03-211-5100	Insurance - Auto	2,000
03-211-5102	Insurance - Gen Liab	625
03-211-5105	Insurance - Property	5,000
03-211-5150	Training	1,000
03-211-5170	Uniforms	3,000
03-211-5180	Safety Equipment	1,000
03-211-5191	Communications	2,400
03-211-5400	Gas, Oil, Grease	9,750
03-211-5520	Pumping Station Maintenance	6,000
03-211-5600	Corporate Overhead	224,750
03-211-5761	Sanitary Commission Charges	1,220,000
03-211-5762	Sanitary Comm-Transmission Projects	11,800
03-211-5763	Sewer Operating Expense	55,000

ACCOUNT	DESCRIPTION		22/23 BUDGET
03-211-5764	Sewer Pumping Expense		6,000
03-211-5805	Capital Outlay - Sewer Projects		725,000
	Total Sewer Operating	\$	2,524,550
	Total Sewer Operating Expenses	\$\$	2,607,350
	Sewer Operating Net Income (Loss)	\$	54,350
	CSO Revenue		
03-220-4520	CSO Surcharge Revenue	\$	405,000
03-220-4521	Interest Earned - CSO Surcharge	*	1,000
03-220-4521	Project Reimbursements		2,461,450
00 220 1000	Total CSO Revenue	\$	2,867,450
	CSO Expenses		
03-220-5391	Interest Expense	\$	3,650
03-220-5392	Debt Redemption		23,150
03-220-5800	Capital Outlay		2,895,000
	Total CSO Expense	\$	2,921,800
	CSO Net Income (Loss)	\$	(54,350)
	Sewer Fund Net Income (Loss)	\$	

ACCOUNT	DESCRIPTION		/23 DGET
	Water Surcharge Fund Revenue		
04-000-4000	Water Tap Surcharge	\$	913,000
04-000-4001	Interest Earned - Surcharge		1,600
04-000-4315	Proceeds from Fund Balance		-
04-000-4317	Special Revenue		175,000
	Total Water Surcharge Revenue	\$ 1	1,089,600
	Water Surcharge Fund Expenses		
New Acct	Collection Expense	\$	2,500
04-200-5391	Interest Expense		79,625
04-200-5392	Debt Redemption		766,400
04-200-5800	Capital Outlay		175,000
04-200-5802	Capital Repairs		66,075
	Total Water Surcharge Expense	\$ 1	L,089,600
	Water Surcharge Net Income (Loss)	\$	

ACCOUNT	DESCRIPTION	22/23 BUDGET	
	Garbage Fund Revenues		
05-000-4000	Trash & Garbage Charges	\$ 368,000	
05-000-4104	Interest Earned - Garbage	1,200	
05-000-4315	Proceeds from Fund Balance	44,500	
05-000-4404	Sundry Sales	1,000	
	Total Garbage Revenue	\$ 414,700	
	Garbage Fund Expenses		
	Garbage Fund - Administration		
05-230-5000	Salaries	\$ 57,500	
05-230-5010	Social Security	4,350	
05-230-5011	Pension	5,250	
05-230-5012	Workers Comp	175	
05-230-5013	Insurance - Health	12,450	
New Acct	Contribution - 457	575	
New Acct	Collection Expense	2,500	
	Total Garbage Administration	\$ 82,800	
	Garbage Operating		
05-232-5000	Salaries	\$ 85,600	
05-232-5010	Social Security	6,550	
05-232-5011	Pension	7,875	
05-232-5012	Workers Comp	5,925	
05-232-5013	Insurance - Health	24,900	
New Acct	Contribution - 457	825	
05-232-5100	Insurance - Auto	2,200	
05-232-5102	Insurance - Gen Liab	400	
05-232-5105	Insurance - Property	3,600	
05-232-5170	Uniforms	3,075	
05-232-5180	Safety Equipment	500	
05-232-5210	Office Supplies	500	
05-232-5400	Gas, Oil, Grease	12,600	
05-232-5600	Corporate Overhead	16,850	
05-232-5770	Ash Dumpster	3,500	
05-232-5771	Bulk Cleanup Expense	10,000	
05-232-5772	Landfill Charges	130,000	
05-232-5773	Sanitation Operating Expense	17,000	
	Total Garbage Operating	\$ 331,900	
	Total Garbage Expenses	\$ 414,700	
	Garbage Net Income (Loss)	\$ _	

#### CITY OF FROSTBURG HOTEL/MOTEL TAX ALLOCATIONS - FY23 REFLECTED IN ACCOUNT 01-110-5111 (CONTRIBUTIONS - TOURISM)

ORGANIZATION		AMOUNT
FrostburgFirst Operating		35,000
Classy Chassis Car Club/Cruisin Main Street		1,500
FSU Cultural Event Series		5,000
Elk's Derby Day		2,500
House and Garden Club		2,000
Frostburg Dog Park		4,000
Children's Lit. Center/Storybook Holiday		3,000
Frostburg Museum		10,000
Allegany Arts Council		1,500
Arion Band (Charter Provision)		500
Palace Theater		3,000
FSU Appalachian Festival		2,500
Holiday Lamppost Committee		3,000
Mountain Maryland Trails		5,000
Allegany Museum/Thrasher Carriage Museum		5,000
Savage Mountain Punk Fest		1,500
WMSR		10,000
Total Allocated to Outside Organizations		95,000