



## AUTHORIZATION FOR UTILITY AUTO-PAY ACH

I hereby authorize the Mayor & Council of the City of Frostburg to pay my utility (water/sewer/garbage/surcharges) bill automatically by debiting my checking or savings account by the amount due each quarter. I understand that the payment will be reflected in my balance on my next quarter's bill and my bank statement. The full balance will be **withdrawn on the due date** of the bill which is approximately 30 days after bills are processed.

This authorization is to remain in full force and effect until the City of Frostburg has received at least 7 day written notification from me of its termination.

**Please attach a voided check to verify account information. Alternatively, attach a screenshot of the full account number and routing number if possible.**

### CUSTOMER INFORMATION

Customer Name : \_\_\_\_\_  
Customer Address : \_\_\_\_\_  
Phone Number : \_\_\_\_\_  
Email Address : \_\_\_\_\_  
Utility Account Number : \_\_\_\_\_ - 0    Enroll in e-billing\*:    Yes    No

### BANK INFORMATION

Depository Bank Name : \_\_\_\_\_  
Bank Routing Number : \_\_\_\_\_  
Bank Account Number : \_\_\_\_\_  
Customer Signature : \_\_\_\_\_  
Date : \_\_\_\_\_

**NOTE: ANY ITEM RETURNED FOR NON-PAYMENT IS SUBJECT TO A RETURNED ITEM CHARGE**

\*E-bills will be sent when the bills are processed and sent via email on record. E-bills replace the paper copy of the bill. E-bills can be emailed to a maximum of 4 emails per account.