



FROSTBURG CITY POLICE DEPARTMENT

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Kevin G. Grove
Commissioner of Public Safety

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Chief of Police

Criminal Justice Databases and Computer Systems

I. Purpose:

The purpose of this policy is to establish guidelines on the use of criminal justice databases and computer systems.

II. Definitions:

- A. “Criminal Justice Database”** means any computer system, database, or other electronic data having restricted access based on status as a member of the police department and not generally available to the public. This includes, but is not limited to, the Police Reporting System, CJIS/METERS, and Delta Plus.

III. Policy:

- A.** It is the policy of the Frostburg City Police Department that members of the department will use any Criminal Justice Database only for a legitimate policing purpose.
- B.** It is the policy of the Frostburg City Police Department that members of the department will use any Criminal Justice Database only in accordance with legitimately authorized user access and level of user access.
- C.** It is the policy of the Frostburg City Police Department that members of the department will not disclose information from a Criminal Justice Database unlawfully, in violation of the database restrictions or terms of use, or in a manner that could reasonably jeopardize a police investigation or a prosecution.