



FROSTBURG CITY POLICE DEPARTMENT

37 BROADWAY, FROSTBURG, MD 21532 • 301-689-3000 (P) 301-687-0642 (F)

Kevin G. Grove
Commissioner of Public Safety

Nicholas J. Costello
Chief of Police

Road Closure Notifications

I. Purpose:

The purpose of this policy is to provide directives for required notifications of road closures within the city limits of the City of Frostburg.

II. Definitions:

- A. **“City Administrator”** means the City Administrator of the City of Frostburg.
- B. **“Dispatcher”** means the police communications officer, police officer, or other person assigned to operate communications systems at the front desk at the City of Frostburg Police Department.
- C. **“Road”** means any public street, alley, or other roadway other than parking lots commonly used by the public.

III. Policy:

- A. It is the policy of the Frostburg City Police Department that notifications of Road closures within the city limits shall be made as described in the procedures below.

IV. Procedures:

- A. **Notification Requirement.** Upon receiving notice of a closure or continuous obstruction of a Road within the city, the Dispatcher shall promptly send an e-mail to roadclosure@frostburgcity.org describing the following to the extent known:
 - 1. The Road closed or obstructed;
 - 2. The reason for the closure or obstruction; and
 - 3. The estimated length of time the Road will remain closed or obstructed.
- B. **E-Mail Group.** The City Administrator or designee shall authorize membership in the roadclosure@frostburgcity.org e-mail group in the City E-Mail System. This group should include at least the following:
 - 1. The City of Frostburg Police Department;
 - 2. The Allegany County 911 Center;



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3. The Chief of the Frostburg Fire Department;
4. The City of Frostburg Department of Public Works;
5. The City of Frostburg Department of Community Development;
6. The City of Frostburg Street Department;
7. The City of Frostburg Water Department;
8. The Commissioner of Public Safety; and
9. The Commissioner of Public Works.